



Hello Howard High Music friends, family members and supporters:

We're very excited to be hosting a Barnes & Noble Bookfair on **December 9th, 2016 at 4:00pm** at the store located at 4300 Montgomery Road, Ellicott City, MD, 21043. We'll earn up to **25%** back on purchases you make during our bookfair. We have all kinds of great activities planned!

If you can't make it to the Bookfair event, you still have an opportunity to support us by shopping in store until December 14th or online at www.bn.com until December 19th.

Here's how it works:

- Be sure to use the web address above (www.bn.com/bookfairs) to do your online shopping. Click on the button "Start Shopping Now."
- When you've finished selecting your purchases, click on your cart and begin the check-out process. In the **Payment** section, scroll down to the bottom where it says **Check this Box if this is a Bookfair Order**. When you check the box, type our bookfair ID number in the provided box:

[**12041299**]

- **If you already have a BN.com account with a default payment method selected**, you will only see a Checkout Summary screen. To add the Bookfair ID to the payment page, you will need to click on the **Change** button on the right-hand side of the Payment Section. This will take you back to the payment page, where you will scroll down to the bottom of the page until you see "Check this Box if this is a Bookfair Order." Check the box and enter our bookfair I.D. number, above.
- After placing your order, you can log back into your Order Summary Confirmation to check to see if the Bookfair ID number is listed on your order. If it is, everything was done correctly.
- If you do not see a Bookfair ID number, or if you realize that you placed your order without using our Bookfair ID number, please call Customer Service at 800-962-6177 as soon as possible. Provide your order number and our Bookfair ID number, and the representative will manually add your order to our Bookfair sales total.
- Please note that some items, such as gift cards, ebooks, textbooks, magazines and Barnes & Noble Memberships are not included in bookfair sales totals. However, **NOOKs are included!** We earn 5% back on any NOOKs you purchase, so why wait to get those great NOOK HD and HD+ devices!
- Feel free to forward this email to any family and friends who would like to support our Bookfair as well. Every purchase counts toward [write in what your school/organization will use the funds for -- if you know].

Thanks again for supporting our Bookfair!

Richard Keh

HoHS Music Boosters VP of Fundraising